**APPLICATION FORM FOR CHESHIRE TENNIS CLUB SMALL LOAN SCHEME**

Since its launch in 2013, the Club Small Loan Scheme has been hugely successful, with many clubs taking the opportunity of using it to improve their facilities.

To encourage even more clubs in Cheshire to consider ways of developing their tennis offering, it has been decided to increase the total funds available in the Scheme to £300k, using the Balance Sheet Reserves built up by the County over a number of years.

In addition to the increased funds available, the County will also contribute a grant element (up to a maximum of £1,000). This will be deducted from the last repayment due to the County.

The aim is for the Scheme be a simple, no frills scheme with a straight forward application process and to be easy to administer for both parties.

**The key features are**:-

* Maximum loan £20,000
* Interest free
* Repayments in 5 equal instalments annually, the first repayment being due on 30th April in the year following the approval of the loan
* 10% of the loan (up to a maximum of £1,000) is contributed back to the club as a grant and is deducted from the final repayment
* Venues must be registered with the LTA

**Application Procedure**

Application forms can be submitted at any time.

**Appraisal Procedure**

* A review panel will discuss the application and respond to you within 6 weeks
* Whether or not to approve the application will be based on:-
  + The financial viability of the whole scheme
  + The ability of the applicant to meet the payback terms
  + The impact on encouraging more people to play tennis more often

Please return your completed application form to:-

Lynne Whitford [lynne@cheshirecountylta.org.uk](mailto:lynne@cheshirecountylta.org.uk)

Cheshire Tennis

Hoole LTC, School Lane

Mickle Trafford

Chester

CH2 4EF

**APPLICATION FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Club Name: |  | | Membership No: | CHE | | |
| Club Contact: |  | | Telephone: |  | | |
| Position: |  | | | | | |
| Contact Address: |  | | | | | |
| Postcode: |  | | | | | |
| **General Project Description (100-200 words using bullet points):** | | | | | | |
|  | | | | | | |
|  | | | | | | |
| **Key Project Cost Details** | | | | | **£** | |
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|  | | | | |  | |
| **Total** | | | | |  | |
| **Amount of Loan Requested from Cheshire County LTA** | | | | |  | |
|  | | | | |  | |
| Intended Project Start Date | | | | |  | |
| Intended Project Completion Date | | | | |  | |
| Has planning permission been granted, if applicable? | | | | |  | |
| **Project Funding** | | **Source of Funding** | **Funding Status**  **(in place or pending)** | | **£** | **% of Total Project Cost** |
| Club Funds | |  |  | |  |  |
| Grant | |  |  | |  |  |
| Sponsorship | |  |  | |  |  |
| Other | |  |  | |  |  |
| Other | |  |  | |  |  |
| Other | |  |  | |  |  |
| **TOTAL FUNDING** | |  |  | |  |  |
| Has the club made requests to other agencies for financial support – please list those where unsuccessful | | | | | | |
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| **Impact on Your Club** | | | | | | |
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| **In addition to this form, please include with your application:** | | | | | | |
| A 3 year cashflow forecast | | | | | | |
| The annual accounts for the last 2 years | | | | | | |
| A copy of the estimate(s) for the element of a project that the loan will cover | | | | | | |
| Details of any other current or proposed loans including amount owed and payment terms | | | | | | |